

Saint Joseph Catholic Community, a vibrant parish of over 2,000 families in Eldersburg, Maryland, is seeking a full-time Director of Music.

The primary mission for the Director of Music is to establish a culture of vibrant music in the Liturgy. Saint Joseph Catholic Community (SJCC) has embraced the six Mission Priorities of the Archdiocese of Baltimore and specifically the importance of a "Vibrant Liturgy," as clearly demonstrated in our Parish Pastoral Plan. The Director of Music, working in collaboration with the Pastor and Assistant Pastor, creates and implements a vision for energetically engaging our parishioners in worship in a variety of liturgical services, most importantly in our Sunday Masses. This vision promotes and maintains the SJCC mission of making missionary disciples.

POSITION:

This is a full-time (40 hours a week), exempt position.

Salary commensurate with education, experience, and ability.

Benefits offered according to diocesan and parish policies. Background check and safe environment training are required of all parish employees and volunteers.

Scheduled hours include Saturdays, Sundays, all Holy Days and other days as needed.

The Director of Music reports to the Pastor or his designee.

The job is available January 3, 2021.

RESPONSIBILITIES:

- Create and implement a vision for energetically engaging our parishioners in worship
- Plan music for all Saturday Vigil and Sunday Masses (currently 4), main Masses on major feast days, and other liturgies such as Lenten weekly Stations of the Cross
- Schedule vocalists and accompanists for each of these Masses and liturgies
- Schedule vocalists and accompanists and plan music for all weddings and funerals through coordination with engaged couples and families of the deceased, respectively
- Lead rehearsals with vocalists and instrumentalists, as necessary
- Provide for the spiritual and musical formation of the vocalists and musicians
- Coordinate all set up and breakdown of music equipment for all Masses and liturgies

ADDITIONAL DUTIES:

- Maintain professional skills
- Participate in weekly Homily Prep meetings and monthly Staff meetings
- Serve as a member of the Liturgy Commission and attend all meetings
- Purchase and maintain hymnals, sheet music, musical equipment and instruments including the maintenance of the piano and organ
- Maintain sound system equipment
- Oversee and maintain music files and licenses
- Work with the Liturgist to adequately staff all liturgies

- Prepare, submit and manage a budget, process stipends and keep records as needed
- Other duties as assigned.

QUALIFICATIONS:

- Practicing Catholic in good standing
- Knowledge of contemporary songs, choral music, plainchant in English and Latin, as well as English hymnody
- Proficiency in choral conducting, organ accompaniment, and piano accompaniment
- Familiarity with the *General Instruction of the Roman Missal* and the principles of Sacred Music set forth by the Second Vatican Council and Musical Legislation of the Church
- Ability to draw forth the gifts of those interested in serving the music ministry
- Excellent planning and organizational skills
- Ability to work collegially with clergy, staff, and laity

Applicants should send their resume as well as a video of themselves playing a prepared piece of music on the organ or the piano to: business@saintjoseph.cc